

Welcome to our school prospectus!



Carlough CIPS is a school in which the whole school family shares a common goal – to ensure we have happy children who learn together, learn more; both from one another and with one another, regardless of faith, gender, ability, belief or tradition. In fact, we celebrate all our differences, our talents and abilities and our uniqueness in a safe, secure and loving school environment.

We value, and are committed to, a strong parental partnership as we acknowledge the faith and trust you put in us when you enrol your child at Carlough CIPS and believe that this close partnership allows your child's best interests to be served.

This prospectus is intended to give you a flavour of the life and work in our busy school environment. However, no prospectus can ever show everything we do and achieve; the warm, loving and positive atmosphere or the happy, stimulating environment we provide. Therefore, I would highly recommend that you pop by and see for yourself what makes our school one where happy children learn together and learn more!

Finally, may I, on behalf of the staff, governors and pupils of Carlough CIPS, wish you and your child a happy and successful journey as you embark on this next chapter into primary education.

C Mulholland (Principal)

Carnlough Controlled Integrated Primary School is a co-educational primary school. It has been part of the village since 1849, when it was opened as an agricultural college by Lady Londonderry. Since then it has been called a National School, a Public Elementary School and a Controlled School until 2001 when we were granted integrated status.

Our school celebrated its 150th year in 1999/2000 with the children learning about their school's history and its tradition as a focal point in the harbour village of Carnlough.

Since September 2001 we have been a Controlled Integrated school and a new era began for the 'wee' school. We welcome families from all faith backgrounds and those of none, and continue to provide the same high quality of education for each child in our care.



STAFF LIST 2017/2018

TEACHING STAFF

Miss C Mulholland (Principal)

Mrs E O'Reilly

Mrs J Adams

AUXILIARY & ANCILLARY STAFF

Mrs R. Kelly (Secretary)

Mr M. Davey (Caretaker/ School Crossing Patrol)

Miss N. O'Neill (School Crossing Patrol)

SUPERVISORY ASSISTANT

Mr M Davey Miss S McCambridge

Miss P Black

Mrs H. Hastings

KITCHEN STAFF

Mrs K. McAuley (Cook)

Mrs H. Hastings (Assistant)

CLASSROOM ASSISTANTS

Mrs A. Aiken Mrs R Kelly

Miss P Black Miss S Mc Cambridge

The aims of Carnlough Controlled Integrated Primary School are:

1. To provide a broad and balanced curriculum as required by the Education Reform Order (1998) and Education Order 2006 within a happy, secure and stimulating environment which will foster a positive attitude to learning.
2. To allow each child to develop, as far as possible, his or her intellectual, physical, moral, cultural and social potential.
3. To provide opportunities for each child to achieve success and so promote their self-confidence and self esteem.
4. To develop and foster personal values in the form of moral and religious beliefs alongside respect for other people's opinions and property.
5. To foster social values beginning with co-operation within school and the community.
6. To make children aware of their environment and develop a sense of responsibility for it.
7. To promote and develop close links between school, home and the community, and to create an atmosphere in which parents feel they have a meaningful contribution to make towards their child's education.
8. To promote the development of each child's self-discipline and independence and to prepare them for life beyond the primary school.

ENROLMENT AND CLASS ORGANISATION

There are currently three classes in the school:

P1/2 (Foundation Stage)- Mrs Adams

P3/4 (Key Stage One)- Miss Mulholland

P5/7 (Key Stage Two)- Mrs O'Reilly

Children entering Primary One in September 2018; and their parents will be invited to meet their teacher and spend the morning with their class in June 2018.

SCHOOL DAY

Children should not arrive in school before 8.45am and should arrive not later than 9.00am.

Classes begin at 9.00am and end at 3.00pm

Class	Home Time
P1	12.15pm until October, then 2.00pm
P2	2.00pm
P3	2.00pm Tuesday, Thursday, Friday 3.00pm Monday and Wednesday
P4/7	3.00pm

HOMEWORK

In line with our homework policy children will have homework every night except at weekends. Homework may be written, oral learning or reading. We would ask parents to ensure that children complete their homework as its main purpose is to reinforce what has been taught and learnt in school.

EXTRA CURRICULAR ACTIVITIES

We are part of a Shared Education Signature Project, a partnership with Carnalbanagh PS and Seaview PS. Children and teachers from the three schools meet regularly to take part in educational activities to share resources and expertise. We offer a wide and varied after schools' programme throughout the 3 terms.

ASSESSMENT

Monitoring the progress of pupils has always been a key responsibility for teachers.

Primary One children are assessed, with the parents' help, on entering school.

Formal assessment at the end of each Key Stage is compulsory and parents are informed of levels attained by children at each of these assessments in the pupil's school report.

Each year parents receive an oral and a written report on their child's progress.

Parents are encouraged to make an appointment to talk to staff at any other time should they wish to discuss any aspect of their child's education.

The school uses English and Mathematics assessment papers (GL Assessment and Computer Based Assessments) to provide data as well as Cat4 testing, to assess potential, and thus ensure each child receives the maximum benefit from teaching and learning.

MANAGEMENT

Carnlough Controlled Integrated Primary School is managed by a Board of Governors and the Principal, who does not have a vote.

The Governors are responsible for:

The Curriculum

Staffing

Admission of pupils

School Budget (LMS)

Discipline

MEMBERS OF THE BOARD OF GOVERNORS:

(Please note there are 3 more representatives to be elected at time of printing)

Parent Representatives:

Mrs N. Barakat (Chairperson) Mrs P McCollum

Mr J McCollum Mrs J McGarel

Transferors:

Rev. G. Johnston

Mr G Lyons

Honorary Secretary:

Miss C Mulholland

Education Authority Representatives:

Mrs M. Morrow Mr N Rea

Mrs R McCormick

In lieu of Trustees:

Teacher Representatives: Mrs E O'Reilly

UNIFORM

All children should wear the school uniform.

Boys

School sweatshirt

White / navy polo shirt

Black / navy jogging bottoms
or trousers

Girls

School sweatshirt

White / navy polo shirt

Black / navy jogging bottoms
or trousers or skirt

Sweatshirts can be bought from the Select kids shop in Church Street, Ballymena. Optional fleeces can also be purchased there.

P.E. shoes must be worn for all P.E. lessons.

Parents of P1 children should provide a change of clothing that can be kept at school in case of accidents.

All clothing should be clearly marked with the child's name.

SCHOOL MEALS

The school kitchen provides excellent meals. The current charge is £2.60.

Toast and fruit are available at break time at a maximum charge of 25p per item.

CHARGES AND REMISSIONS

The Charges and Remissions Policy of the Education Authority has been adopted by the governors. Parents are invited to contribute to the cost of school trips on a voluntary basis. The school makes no charge for any education provided inside school hours or for the materials used.

Each family is asked to contribute weekly to the School Fund. This helps to allay the cost of photocopying and other school essentials. We have an active PTA who assist the school with fund raising activities. Money raised will be used to help subsidise school trips and to pay for additional equipment and resources.

CURRICULUM

The Northern Ireland Education Orders set out the requirements for all pupils in controlled integrated primary schools. Every child must spend seven years at primary school. The Northern Ireland Curriculum document sets out the minimum requirement that should be taught at each key stage.

STAGES OF THE PRIMARY CURRICULUM

The Foundation Stage:	Years 1 and 2
Key Stage One:	Years 3 and 4
Key Stage Two:	Years 5, 6 and 7

STRUCTURE OF THE PRIMARY CURRICULUM

In addition to Religious Education there are six Areas of Learning:

1. **Language and Literacy** (including Talking and Listening, Reading and Writing; schools are also encouraged to teach additional languages.)
2. **Mathematics and Numeracy** (focusing on the development of mathematical concepts and numeracy across the curriculum.)
3. **The Arts** (including Art and Design, Drama and Music.)
4. **The World Around Us** (focusing on the development of knowledge, skills and understanding in Geography and Science and Technology.)
5. **Personal Development and Mutual Understanding** (focusing on emotional development, social skills, learning to learn, health, relationships and sexuality education and mutual understanding in the local and global community.)

6. **Physical Education** (focusing on the development of knowledge, skills and understanding through play and a range of physical activities.)

CURRICULUM COMPLAINTS

Parents are invited to express any concerns with curriculum provision in our school through the following means:

1. Arranging an interview with the class teacher.
2. Arranging an interview with the principal.
3. Contacting the Chairperson of the Board of Governors.
4. Contacting the EA- North Eastern Region.

LOCAL SCHOOL AND COMMUNITY LINKS

Carnlough Controlled Integrated Primary School has forged strong links with several schools in our area and we will continue to promote a programme of working with other schools.

The Shared Education Signature Project is a partnership of three schools who work closely together to maximise the educational experience for the children. We join with our nearest school, St John's Primary School, Carnlough for various activities during the school year. Carnlough CIPS and St John's Primary School hold joint practices for the Sacraments and participate together in the Sacramental services.

RELIGIOUS EDUCATION

While a Christian ethos permeates the school, R.E. is also taught using the EA R.E. scheme. Miss Mulholland provides sacramental education for Roman Catholic children using the Alive-O programme. We have a weekly assembly and each class takes one assembly every half-term. Children also take part in work on world religions through their topic work.

Parents should contact the principal should they wish to withdraw their child from Religious Education and alternative provision will be provided.

PASTORAL CARE/SAFEGUARDING

Pastoral Care and safeguarding is a concern and interest in the well being and development of each child and their ability to adapt to the

school environment. The school is a community in which children come to learn to respect themselves and others.

The school has a Child Protection Policy and staff members are trained in child protection procedures. The Designated Child Protection Teacher is Mrs O'Reilly and the Deputy Designated Teacher is Miss Mulholland.

Our approach to discipline focuses on positive behaviour. Should serious disciplinary issues arise parents will be notified. An anti-bullying policy is also in place and our PDMU programme includes units on bullying as well as a strong emphasis on good citizenship. The drugs education programme is delivered within the context of Personal Development and carefully matched to the age and maturity of the pupils concerned.

SCHOOL RULES

1. Children should not arrive in school before 8.45am or later than 9.00am unless they travel to school by taxi or bus.
2. Violent behaviour or bad language is not permitted.
3. Notes explaining absences must be sent to the class teacher when a child has been absent for any reason. The school is bound to report cases of persistent absenteeism to the Education Welfare Officer.
4. Both homework and school work must be completed to the teacher's satisfaction.
5. All litter must be placed in the bins provided.
6. No one may leave the school grounds during the school day without a permission note signed and dated by a parent or guardian.
7. Pupils must show courtesy to everyone at all times.
8. Deliberate damage to furniture or buildings must be paid for by the pupil who caused the damage, or his/her parents. Accidental damage should be reported to the Principal or Class Teacher immediately.

SICK CHILDREN

Children who have been sick during the night should not be sent to school the following day. In the event of a child taking ill in school, or an emergency arising, we will contact parents or the other named persons on the Emergency Contact Form that all parents are asked to complete each year.

What do our pupils think?

I love our school because we do Christmas shows. I love our school because the teachers are kind.

I love our school because it is integrated.

I love our school because it is really friendly and we go on school trips.

I like our school because you meet new friends.

I like our school because we have a playground big enough for everyone.

Our school is fun because we get lots of visitors.

I like our school because P4 to P7 get to go to the MUGA to play football.

I like our school because we are kind and funny.

I love our school because we play lots of maths games.

I like our school because we have such lovely teachers.

I like our school because we learn together.



OPEN ENROLMENT ADMISSIONS

	Total applications	Total admissions
2011/2012	3	3
2012/2013	3	3
2013/2014	4	4
2014/2015	1	1
2015/2016	7	7
2016/2017	3	3
2017/2018	6	6

ANNUAL ATTENDANCE RATE

The annual attendance rate for 2016/2017 was 95.2%

2017/2018 SCHOOL CALENDAR

01.09.17	Term One begins
31.10.17- 01.11.17	Half term
21.12.17	Last day Term One
21.12.17- 04.01.18	Christmas Break
04.01.18	Term Two begins
12.02.18- 16.02.18	Half-Term
28.03.18	Last Day Term Two
29.03.18- 06.04.18	Easter Break
09.04.18	First Day Term Three
07.05.17	May Day
28.05.18	Bank Holiday
29.06.18	Last day Term Three
Dates of five Staff Development Days to be decided.	